

Self-Audit Form

This form is intended to be used by medical schools, students and placement providers as a mechanism to monitor if these recommendations are in place, or have been considered, when planning and implementing clinical placements. The methodology should be a combination of observation and records.

Recommendations	Completed by medical school		Completed by placement provider	
	Comply Y/N	Author comments	Comply Y/N	Author comments
1. Ensure students receive a positive and appropriate induction at the beginning of each placement.				
2. Provide students with access to a named supervisor during each placement.				
3. Ensure both medical schools and placement providers provide timely and accurate information to students before and during placements.				
4. Provide students with sufficient learning support and facilities to create a positive placement experience.				
5. Provide students with appropriate mechanisms for raising concerns about all aspects of their experience during placement.				
6. Ensure educators have enough information about intended learning outcomes of the placement, as well as the time, resources and capacity to support students and their learning during placements.				

Recommendations	Completed by medical school		Completed by placement provider	
	Comply Y/N	Author comments	Comply Y/N	Author comments
7. Ensure students are supported and given appropriate opportunities to gain practical experience in an optimum learning environment.				
8. Provide access to a truly multi-professional learning environment, with collaboration to support learning between professions.				
9. Ensure robust feedback systems are in place for both students and educators.				
10. Ensure robust systems are in place to measure a placement provider's performance, and to provide feedback on their performance against defined standards, particularly rewarding good performance.				
<u>ADDITIONAL COMMENTS:</u>				